

Sample Submission Letter

[Date]

[Board President Name]

[Superintendent Name]

[District Name] Independent School District

[Address]

Re: Mandatory Establishment of Local School Library Advisory Council

Pursuant to Texas Education Code Section 33.025(b)

Dear Board Members and Superintendent [Name],

Attached please find a petition signed by [NUMBER] parents of students currently enrolled in [DISTRICT NAME] Independent School District requesting establishment of a Local School Library Advisory Council.

Texas Education Code Section 33.025(b) states that school district boards of trustees "shall establish a local school library advisory council" when petitioned by parents of at least 50 enrolled students or 10 percent of enrolled students' parents, whichever is fewer.

This petition meets the statutory requirements, and we respectfully request immediate compliance with this mandatory provision of state law.

We look forward to working with the district in establishing this council and appreciate your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title - Lead Organizer]

[Contact Information]

Attachments: Petition with [NUMBER] signatures